



राजस्थान इलेक्ट्रॉनिक्स एण्ड इन्स्ट्रूमेंट्स लिमिटेड

(एक आईएसओ 9001:2015 एवं आईएसओ 14001:2015 'मिनि रत्न' केन्द्रीय सार्वजनिक क्षेत्र का उद्यम)



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2-कनकपुरा औद्योगिक क्षेत्र, सिरसी रोड, जयपुर 302034 (राजस्थान)

विधिक रिटेनरशिप हेतु निविदा
Tender for Legal Retainership

जारीकर्ता :

Issued by :



राजस्थान इलेक्ट्रॉनिक्स एण्ड इन्स्ट्रूमेंट्स लिमिटेड

Rajasthan Electronics & Instruments Limited

2-कनकपुरा औद्योगिक क्षेत्र, सिरसी रोड, जयपुर-302034

2-Kanakpura Industrial Area, Sirsi Road, Jaipur-302034

दूरभाष/Telephone: 0141-2470363

वेबसाइट/Website: www.reiljp.com ईमेल/Email: sanjeev.kumar@reil.co.in

REIL GSTN : 08AABCR1528G1ZL



For engaging Advocate/Legal Firms for Legal retainership:

Rajasthan Electronics & Instruments Limited (REIL), Jaipur – an ISO-9001:2015 & ISO-14001:2015 certified “Mini Ratna” Central Public Sector Enterprise under the administrative control of Ministry of Heavy Industries, Government of India. REIL having its registered head office at 2, Kanakpura Industrial Area, Sirsi Road, Jaipur 302034 (Rajasthan).

The Company intends to appoint Advocate(s)/Legal Firm(s) on the panel of retainership for a period on one year w.e.f. 01.01.2023. Minimum eligibility criteria for retainership is as mentioned below:

Qualification: Law Graduate from recognized institution/ University.

Experience: Practicing Advocate of minimum 07 years in the High Courts, in the matter related to Commercial/Business contracts and agreements; disputes with employees and stake-holders; patent related matters; Cyber Crime; RTI etc. as & when required; preparation of appeals, notices, replies to the notices, letters and agreements related to stake-holders; and appearance before the Arbitrator & Courts. Advocates should have exposure of legal cases pertaining to District Consumer Courts and Tribunals and matters related to RTI applications, First Appeals and CIC hearings. Advocates should have office in Jaipur.

The retainership services would include following professional work:

Legal opinions and consultations in the matter related with Commercial/Business contracts and agreements; disputes with employees and stake-holders; patent related matters; Cyber Crime; RTI, First Appeal & CIC Hearing etc. as & when required; preparation of appeals, notices, replies to the notices, letters and agreements related to stake-holders; and appearance before the Arbitrator, High Courts, Labour Courts, District Consumer Courts & Tribunals..

Presently there are 196 regular employees on the roll of the Company.

The retainership offer should be on following Terms & Conditions:

1. Offered rates should include all legal documentation charges and office expenses.
2. Normally two visit of office of REIL in a month is required for advocates/authorized representatives for purpose of legal opinion and review of legal matters.
3. Payment shall be done on quarterly basis within 15 days from submission of the service bill.
4. GST extra, as applicable.
5. Retainership period may be extended for another one year on same rates and terms and conditions.

Interested Advocates/Legal Firms are requested to kindly give your most competitive proposal for Retainership in prescribed format as enclosed at **Annexure-A**, for a period of one year w.e.f. 01.01.2023, **on or before 17.11.2022** in a sealed envelope along with the list of clients, experience and Bar Council Registration Number, subscribing “**Offer for Retainership**”, at the address mentioned below:

**General Manager (Works),
Rajasthan Electronics Instruments Limited,
2, Kanakpura, Industrial Area,
Sirsi Road, Jaipur-302034 (Rajasthan)**

Date: 03.11.2022


GENERAL MANAGER (Works)





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Annexure-'A'

PRICE BID FORMAT

Name of Advocate / Firm	Offerd Rates per month in Rs.	Remarks
	Rs. in Figure:	Retainership fees should include all type of legal documentation charges and other office expenses.
	Rs. in Words:	
		Taxes, if any (as applicable), Please mention clearly.

Signature of Advocate

